

Presque Isle Pavilion

3 Peter White Drive Marquette, MI

RENTAL INFORMATION

Thank you for your interest in the Presque Isle Pavilion. The following information may assist you in planning:

Availability: The building is available for rent daily during park hours 8am-10pm summer, 8am-8pm winter. Please contact the City of Marquette Parks and Rec Department at 906-228-0460 for availability of specific dates and times or view the schedule at https://marquette.finnlyconnect.com/schedule/768 Bookings must be made via phone or in person at the Parks and Rec office at Lakeview Arena. Bookings cannot be made online.

Rental Rates: $115 per hour for City residents
$145 per hour for non-residents
Full payment is due at the time of booking. This includes hourly fees and security deposit.

Security Deposit: $250
This fee will be returned after the rental if the venue is in the same condition as when you arrived. Deposit is refunded to the paying credit card if possible. Refund may be issued as a finance check to the booking party. Finance checks take approximately 10 days to be processed.

Temporary Structure Fee: $160
If you plan to have exclusive use of the greenspace surrounding the pavilion with a structure (bouncy house or staked tent), you must pay a temporary structure fee. This fee is non-refundable.

Alcohol Permit Fee: $60
Renters planning to have alcohol available for consumption during their reservation time must have a completed alcohol permit on file with the City of Marquette prior to rental date. No alcoholic beverages are allowed unless a permit has been secured. This must be posted at the pavilion for the duration of your booking. An alcohol permit can be purchased at the time of your booking, or later prior to your event. Please note, the sale of alcoholic beverages is strictly prohibited. Alcohol can be consumed only on the footprint of the building; a map is posted at the facility.

Keys: Pavilion attendant will open the building at the beginning of your booking and close the facility at the end of your booking. Renter is responsible for cleaning. Security deposit will be refunded when attendant determines facility is left in a clean and undamaged condition. A tour key can be borrowed for one hour on an available day other than your booking day from the Parks and Rec office during office hours 8am-5pm.

Fixtures/Amenities: Your booking includes the interior of the pavilion as well as the covered porch. The attached restrooms remain open to the public. The capacity of the building is 68 persons, as set by fire code. The patio seats an additional 68. Interior space measures 31' by 31'. The pavilion offers five 60-inch circular folding tables, four 8-foot rectangular folding tables and 68 folding chairs. It is the renter's responsibility to set up and take down these items. Tables and chairs provided are not to be removed from the building.

A small kitchen area includes a 54" serving window, counter, sink, refrigerator, stove/oven, and microwave. It is the renter's responsibility to provide utensils, silverware, service ware and linens. The kitchen area must be cleaned after your rental. Staff will take out the garbage when they arrive to lock the facility.



A gas fireplace is available for your use. If you wish to ignite the fireplace, a switch is in the lower left portion of the facade.



A large charcoal grill is available on the patio of the pavilion. Renters supply their own charcoal, starter, and matches, as well as cooking utensils and foil to cover grill racks if desired. **do not overfill as it gets too hot**

3 Rustic log picnic tables (32" x 148") are located on the porch under the canopy. Removal of these tables is prohibited.

Parking: The rental fee does not include parking; however, ample parking is available in nearby lots. This includes the gravel lot located near the ice cream store pavilion.

Other Information:

- Booking parties must include set up and take down time in rental hours.
- There is no smoking allowed in the building nor the outside covered area.
- If you choose to decorate, do not use staples, tacks, nails, screws, etc. Please do not adhere items to the structure. Confetti, glitter, rice or items that create excessive mess are prohibited at this venue.
- Exclusive use of the restrooms is not included in the rental as they are open to the public.
- Events can be booked by the fiscal year October 1- September 30. Bookings for the following year are accepted after October 1 of the current year.
- Wi-Fi is NOT provided at the pavilion.
- Open flame is not permitted.
- Booking party and guests must adhere to all City ordinances.



Refund/Cancellation Policy: If reservation is cancelled 10 days or more ahead of scheduled date, a full refund will be made less a $20 cancellation fee. If reservation is cancelled between 2 and 9 days ahead of scheduled date, a 50% refund will be made to the renter. If reservation is cancelled within 24 hours of the scheduled date, there will be no refund.



City of Marquette Parks and Recreation Department
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